

Transition Checklist for Facilities and Institutions



New design standards for medical device tubing connectors are now in place. Starting with enteral feeding and the new ENFit® connector, application-specific standards will help ensure that connectors do not fit into ports other than the type for which they are intended, reducing the incidence of misconnections.

Every organization has a different process for implementing change, but all require a well-informed, properly prepared cross-functional team. Use the following STEPS as a discussion guide for your transition team.

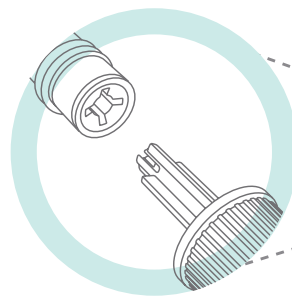
Hospitals, long-term care facilities, and other institutions will need to have a strong understanding of the changes and be able to disseminate that information across multiple groups within the organization. This is not intended to be a complete list, but use the STEPS below to help your organization prepare for the impending changes:

| | | |
|----------|-------------------------------|---|
| S | Supplier communication | <ul style="list-style-type: none">❑ Familiarize yourself with all the product changes that make up an enteral feeding system—including feeding sets, enteral-specific syringes, and feeding tubes—and their transition timeline |
| T | Training | <ul style="list-style-type: none">❑ Make sure all departments are aware of and prepared for the transition by communicating with leadership, holding talks and seminars, distributing department-specific checklists, and leveraging other communication tools your organization utilizes |
| E | Education | <ul style="list-style-type: none">❑ Understand that this change affects multiple functions within your organization<ul style="list-style-type: none">❑ Chief Medical Officer – Assess for changes needed in prescribing, tube placement, or documentation practices.❑ Clinicians – Nurses, physicians, clinical nutrition staff, and other clinicians in all patient care areas where feeding tubes are placed or utilized will need to know what products are affected, how the new connectors work, and when they will change❑ Pharmacy – Plan for storage of new products and changes to protocols and processes❑ Supply Chain and Materials Management – Understand transition timing and plan for storage space in central supply, nursing units, and on the floor❑ IT/Informatics – Determine a plan if physician order sets need to change❑ Risk Management and Patient Safety Officers – Understand impact of all the changes in order to help mitigate any problems |
| P | Process | <ul style="list-style-type: none">❑ Develop a multidisciplinary, institutional-wide team to help work through preparation, education, and implementation steps of this change that affects the entire enteral feeding system |
| S | Supply management | <ul style="list-style-type: none">❑ Maintain adequate supply without excess inventory, returns, or unnecessary waste |

ENFit Enteral System Connector Changes

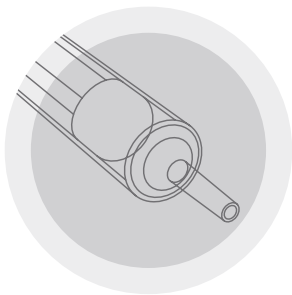
The new design standard impacts the entire enteral feeding system

NUTRITION END

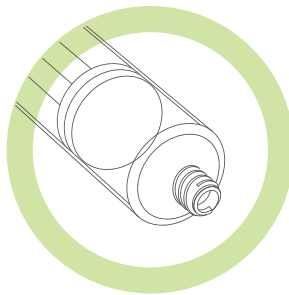


CONNECTOR (FINAL)
[In place since 2012]

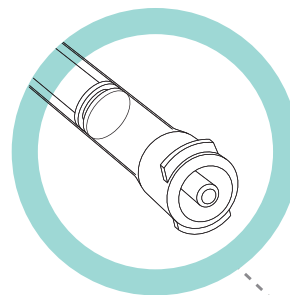
PATIENT-ACCESS END



SYRINGE (CURRENT)



OR

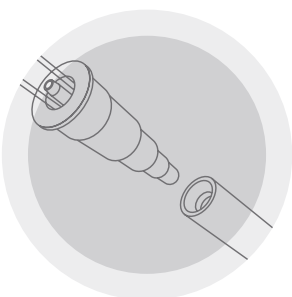


SYRINGE (Standard Tip)

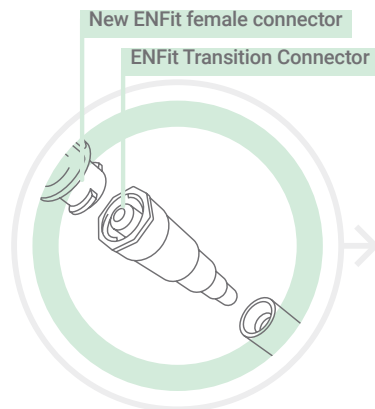
Syringes to administer medicine, flush, hydrate, or bolus feed through enteral tubes will now require a precise enteral-specific tip.

SYRINGE (Low Dose Tip)

To ensure small volume dosing accuracy, syringe sizes of 5mL or smaller may require an ENFit Low Dose Tip.

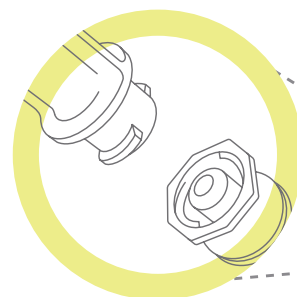


FEEDING TUBE (CURRENT)



TRANSITION SET (TEMPORARY)

Allows fitment to current feeding port until new ENFit enteral feeding tubes are available.



FEEDING TUBE (FINAL)

Changing from male—the stepped or Christmas tree connector—to the new ENFit female connector. The feeding tube port for the administration set will change from female to male.

Note: Speak to your supplier representatives for availability, timing and indications for use of ENFit administration sets, syringes and feeding tubes.



For more information and to sign up for email updates, visit StayConnected.org.

Transition Checklist for Home Care Providers



New design standards for medical device tubing connectors are now in place. Starting with enteral feeding and the new ENFit connector, distinct standards for clinical applications will help ensure that connectors do not fit into ports other than the type for which they are intended, reducing the incidence of misconnections.

Every organization has a different process for implementing change, but all require a well-informed, properly prepared cross-functional team. Use the following STEPS as a discussion guide for your transition team.

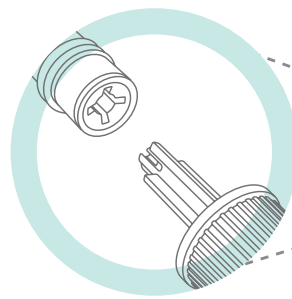
This is not intended to be a complete list, but use the STEPS below to get started:

| | | |
|-----------------|--------------------------------------|---|
| <p>S</p> | <p>Supplier communication</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Learn how the new connectors will work and differ from current system <input type="checkbox"/> Familiarize yourself with all the product-specific changes and stock all new products including feeding sets, enteral-specific syringes, and feeding tubes <input type="checkbox"/> Understand anticipated timing of the transition |
| <p>T</p> | <p>Training</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Select a care team to train staff and patients/caregivers <input type="checkbox"/> Identify a timeline and vehicles for communication <input type="checkbox"/> Communicate importance of connector changes to enhance patient safety <input type="checkbox"/> Distribute patient/caregiver checklist <input type="checkbox"/> Encourage patients/caregivers to use up entire inventory of current products first, then transition to new ENFit transition sets <input type="checkbox"/> Reinforce locking feature and safety benefits of the new ENFit connector |
| <p>E</p> | <p>Education</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Plan educational opportunities as appropriate for all patients/caregivers on topics such as: <ul style="list-style-type: none"> <input type="checkbox"/> Administering enteral formula <input type="checkbox"/> Flushing the tube and checking residuals as appropriate <input type="checkbox"/> Drawing up and administering medications if prescribed <input type="checkbox"/> Providing additional hydration <input type="checkbox"/> Visit StayConnected.org for connector transition information <input type="checkbox"/> Encourage patients to ask questions. Direct any product-specific questions or complaints to the manufacturer/supplier <input type="checkbox"/> Direct procedural questions to a multidisciplinary transition team <input type="checkbox"/> Explain how new feeding sets will change and demonstrate how they will connect |
| <p>P</p> | <p>Process</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Organizations of all sizes should strongly consider assembling a multidisciplinary transition team to evaluate current procedures and protocols <input type="checkbox"/> Transition teams should fine-tune procedures and protocols to include the new ENFit connectors |
| <p>S</p> | <p>Supply management</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Reduce excess inventory levels of enteral feeding devices with current connectors (this includes feeding/administration sets, syringes, and feeding tubes) <input type="checkbox"/> Allow products with the new ENFit Transition Connectors and final ENFit feeding tubes to flow through according to customer demand <input type="checkbox"/> Avoid overstocking any enteral feeding products <input type="checkbox"/> Create space in warehouse to accommodate various necessary items as indicated by your suppliers |

ENFit Enteral System Connector Changes

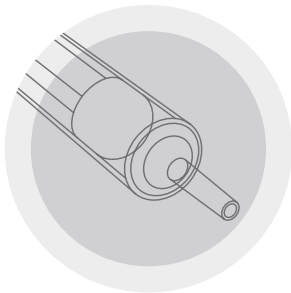
The new design standard impacts the entire enteral feeding system

NUTRITION END

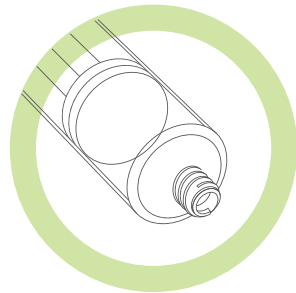


CONNECTOR (FINAL)
[In place since 2012]

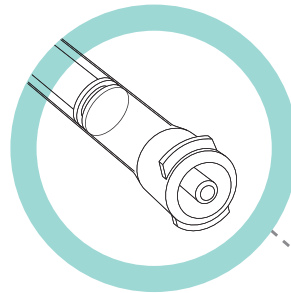
PATIENT-ACCESS END



SYRINGE (CURRENT)



OR

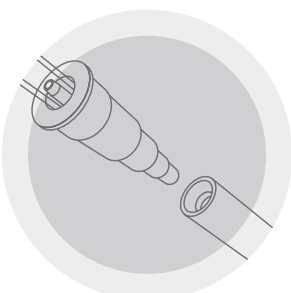


SYRINGE (Standard Tip)

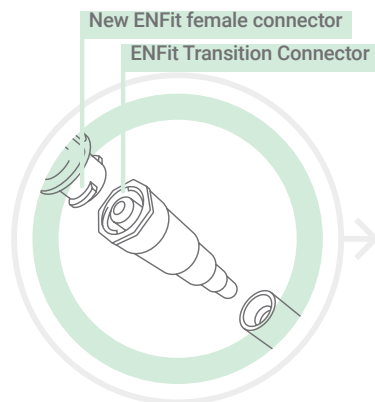
Syringes to administer medicine, flush, hydrate, or bolus feed through enteral tubes will now require a precise enteral-specific fitment.

SYRINGE (Low Dose Tip)

To ensure small volume dosing accuracy, syringe sizes of 5mL or smaller may require an ENFit Low Dose Tip.

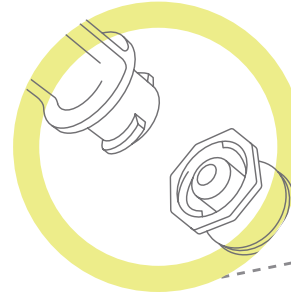


FEEDING TUBE (CURRENT)



TRANSITION SET (TEMPORARY)

Allows fitment to current feeding port until new ENFit enteral feeding tubes are available.



FEEDING TUBE (FINAL)

Changing from male—the stepped or Christmas tree connector—to the new ENFit female connector. The feeding tube port for the administration set will change from female to male.

Note: Speak to your supplier representatives for availability, timing and indications for use of ENFit administration sets, syringes and feeding tubes.

For more information and to sign up for email updates, visit StayConnected.org.



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Transition Checklist for Nurses and Clinicians



New design standards for medical device tubing connectors are now in place. Starting with enteral feeding, application-specific standards will help ensure that connectors do not fit into ports other than the type for which they are intended, reducing the incidence of misconnections.

Every organization has a different process for implementing change, but all require a well-informed, properly prepared cross-functional team. Use the following STEPS as a discussion guide for your transition team.

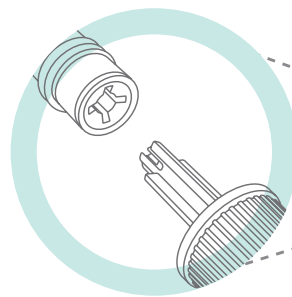
More than anyone else, nurses and clinicians will be handling and using the new ENFit connectors, so your preparedness is key. This is not intended to be a complete list, but use the STEPS below to get started:

| | | |
|----------|-------------------------------|---|
| S | Supplier communication | <ul style="list-style-type: none"> <input type="checkbox"/> Familiarize yourself with all the product-specific changes <input type="checkbox"/> Practice new connections with all products including feeding sets, enteral-specific syringes, and feeding tubes <input type="checkbox"/> Understand anticipated timing of the transition |
| T | Training | <ul style="list-style-type: none"> <input type="checkbox"/> Engage your nursing education team <input type="checkbox"/> Communicate importance of connector changes to enhance patient safety <input type="checkbox"/> Explain how new feeding sets will change and demonstrate how they will connect <input type="checkbox"/> Reinforce locking feature and safety benefits of the new ENFit connector <input type="checkbox"/> Identify a super user for each shift and seek hands-on training opportunities |
| E | Education | <p>Patient/Caregiver</p> <ul style="list-style-type: none"> <input type="checkbox"/> Discuss implications of impending connector changes, including timing and transition process <input type="checkbox"/> Plan opportunities for patients/caregivers going home on enteral feeding to learn about: <ul style="list-style-type: none"> <input type="checkbox"/> The difference between current and new devices, and how they work <input type="checkbox"/> Administering enteral formula and medications if prescribed <input type="checkbox"/> Flushing the tube and checking residuals as appropriate <input type="checkbox"/> Providing additional hydration <input type="checkbox"/> Give checklist to patient/caregivers discharged on enteral feeding <p>Staff</p> <ul style="list-style-type: none"> <input type="checkbox"/> Direct product-specific questions to the manufacturer/supplier <input type="checkbox"/> Direct procedural questions to a multidisciplinary transition team |
| P | Process | <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a multidisciplinary transition team to evaluate current procedures and protocols and adjust to include the new ENFit connectors <input type="checkbox"/> Update medication and enteral delivery order sets for use of new products <input type="checkbox"/> Review pharmacy medication preparation and delivery processes to incorporate new enteral-specific syringes <input type="checkbox"/> Develop communication mechanisms between nursing and pharmacy to identify patients who need medication through feeding tube <input type="checkbox"/> Inform prescribers and pharmacists that medication orders must specify route—enteral (tube) or oral (mouth), and not say “po” for both. Until ENFit connectors are fully transitioned, the order must also indicate which connection the patient is using |
| S | Supply management | <ul style="list-style-type: none"> <input type="checkbox"/> Audit and consolidate all storage areas for enteral devices (feeding sets, enteral-specific syringes, feeding tubes) in preparation for new inventory <input type="checkbox"/> Reduce excess inventory of enteral devices with current connectors <input type="checkbox"/> Let products with ENFit Transition Connectors and ENFit feeding tubes flow through inventory <input type="checkbox"/> Avoid overstocking any enteral feeding products |

ENFit Enteral System Connector Changes

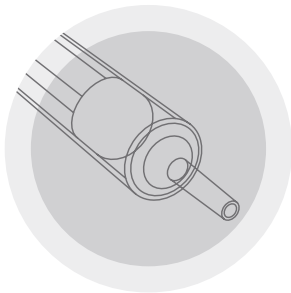
The new design standard impacts the entire enteral feeding system

NUTRITION END

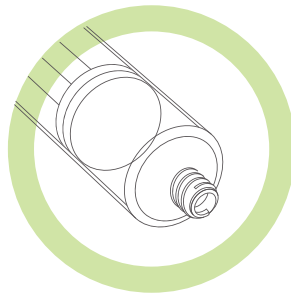


CONNECTOR (FINAL)
[In place since 2012]

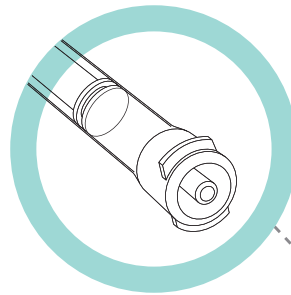
PATIENT-ACCESS END



SYRINGE (CURRENT)



OR

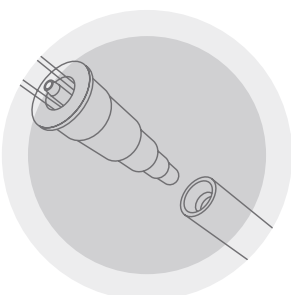


SYRINGE (Standard Tip)

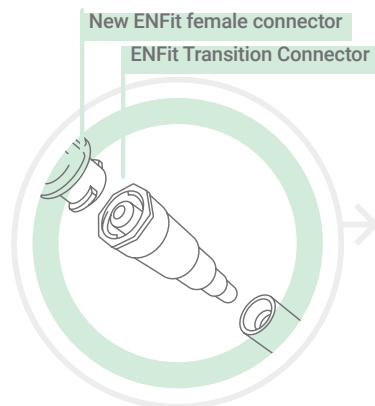
Syringes to administer medicine, flush, hydrate, or bolus feed through enteral tubes will now require a precise enteral-specific fitment.

SYRINGE (Low Dose Tip)

To ensure small volume dosing accuracy, syringe sizes of 5mL or smaller may require an ENFit Low Dose Tip.

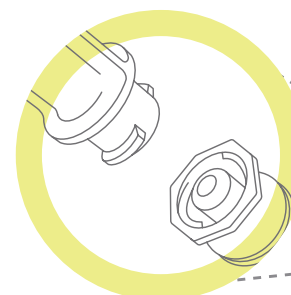


FEEDING TUBE (CURRENT)



TRANSITION SET (TEMPORARY)

Allows fitment to current feeding port until new ENFit enteral feeding tubes are available.



FEEDING TUBE (FINAL)

Changing from male—the stepped or Christmas tree connector—to the new ENFit female connector. The feeding tube port for the administration set will change from female to male.

Note: Speak to your supplier representatives for availability, timing and indications for use of ENFit administration sets, syringes and feeding tubes.



For more information and to sign up for email updates, visit StayConnected.org.

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Transition Checklist for Supply Chain Personnel



New design standards are in place for small bore connectors used on medical device tubing including new connectors for enteral, neuraxial, and respiratory devices. Starting with enteral feeding and the new ENFit connector ISO 80369-3, application-specific standards will help ensure that connectors do not fit into ports other than the type for which they are intended, reducing the incidence of misconnections.

Every organization has a different process for implementing change, but all require a well-informed, properly prepared cross-functional team. Use the following STEPS as a discussion guide for your transition team.

This is not intended to be a complete list, but use the STEPS below to get started:




| | | |
|-----------------|--------------------------------------|---|
| <p>S</p> | <p>Supplier communication</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Familiarize yourself with all the product-specific changes <input type="checkbox"/> Understand anticipated timing and product availability for the transition <input type="checkbox"/> Obtain item number changes with a cross-walk from product with current connectors to new ENFit connector <input type="checkbox"/> Clarify return policies during transition |
| <p>T</p> | <p>Training</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Identify timeline for product availability in the facility and communication channels <input type="checkbox"/> Reduce excess inventory and discourage stockpiling of existing products to prevent: <ul style="list-style-type: none"> <input type="checkbox"/> delayed transition <input type="checkbox"/> inability to administer therapy <input type="checkbox"/> added carrying costs |
| <p>E</p> | <p>Education</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Communicate importance of connector changes to enhance patient safety <input type="checkbox"/> Prepare supply chain staff to order new products with proper connectivity for: <ul style="list-style-type: none"> <input type="checkbox"/> Administration/Feeding sets <input type="checkbox"/> Feeding Tubes <input type="checkbox"/> Syringes for bolus feeding, checking residuals, administering meds, and hydration <input type="checkbox"/> Direct product-specific questions to the manufacturer/supplier <input type="checkbox"/> Direct procedural questions to a multidisciplinary transition team |
| <p>P</p> | <p>Process</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a multidisciplinary transition team including but not limited to clinicians (nursing, prescribers, pharmacy), supply chain, IT, risk managers, patient safety officers, biomedical engineers <input type="checkbox"/> Transition teams should fine-tune processes for new ENFit connectors <input type="checkbox"/> Evaluate current procedures and supply chain needs during transition |
| <p>S</p> | <p>Supply management</p> | <ul style="list-style-type: none"> <input type="checkbox"/> Manage enteral feeding device inventory to ensure proper connectivity throughout transition <ul style="list-style-type: none"> <input type="checkbox"/> Reduce excess inventory of devices with current connectors <input type="checkbox"/> Allow new ENFit Transition Connectors and ENFit feeding tubes to flow through inventory <input type="checkbox"/> Avoid overstocking new enteral feeding products |



New design standards for enteral nutrition tubing connectors are now in place. The new ENFit connector has been designed specifically for enteral nutrition products. These connectors will not fit into other types of ports (such as IV ports), reducing the possibility of misconnections.

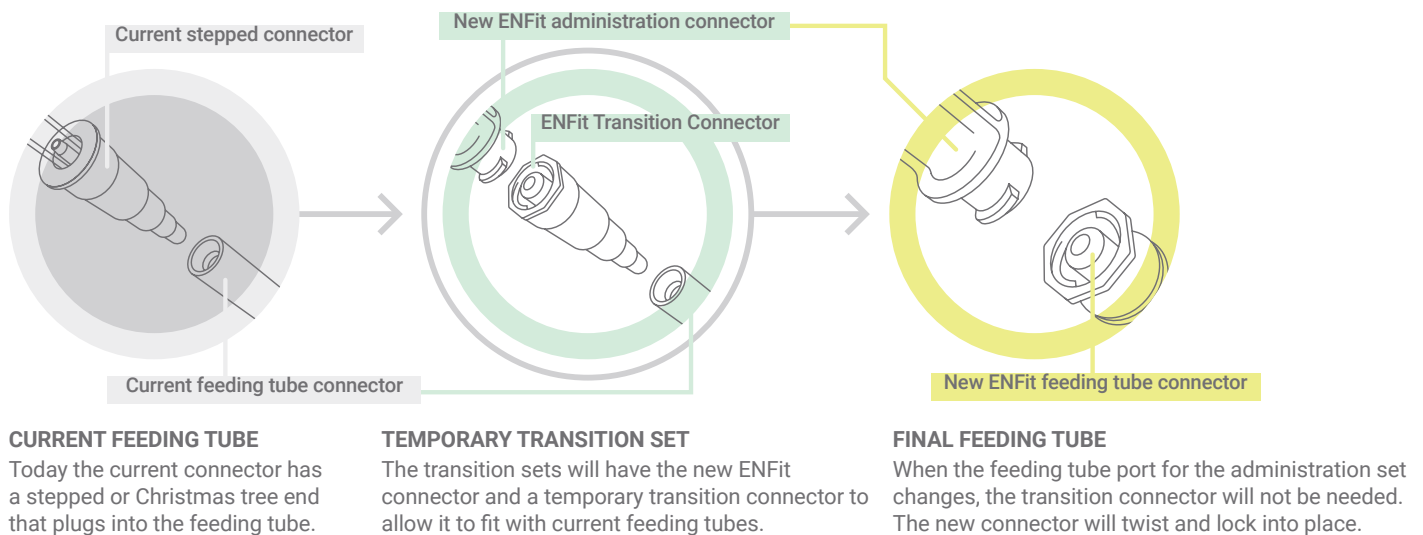
The checklist below is not intended to be a complete guide, but you can use it to help you get started. Your home health supplier will be an important source of support in helping you get comfortable with the new connectors. Work with your representative throughout the transition process to address any questions or concerns. If your home health supplier is not familiar with this current change please have them visit StayConnected.org or contact info@gedsa.org.

1. Learn about the products that are changing

| | | | | | |
|---|---|---|---|---|--|
|  | Visit StayConnected.org for details about the transition |  | Talk to your home health supplier about changes in the products you use |  | Get trained on how to use the new connectors |
|---|---|---|---|---|--|

2. Understand the transition to the new connectors

The first transition sets have been introduced in the US, Canada, and Puerto Rico since spring of 2015. Speak to your home health supplier for specific dates about the products you use.



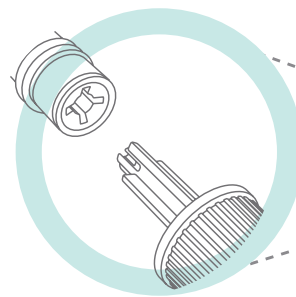
3. Have the right products on hand

- Use up existing products and do not buy more than you need
- Transition as soon as possible
- Use the products only as directed

ENFit Enteral System Connector Changes

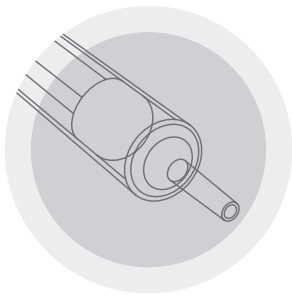
The new design standard impacts the entire enteral feeding system

NUTRITION END

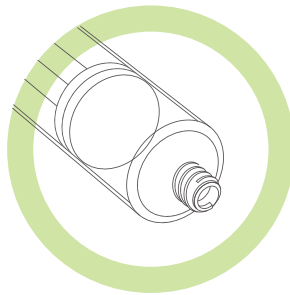


CONNECTOR (FINAL)
[In place since 2012]

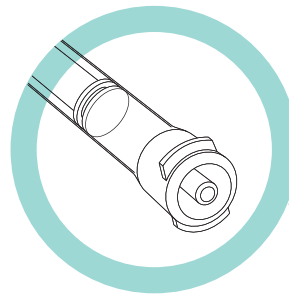
PATIENT-ACCESS END



SYRINGE (CURRENT)



OR

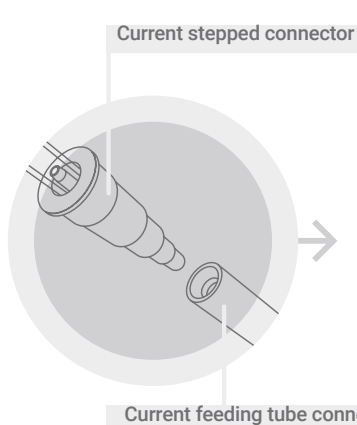


SYRINGE (Standard Tip)

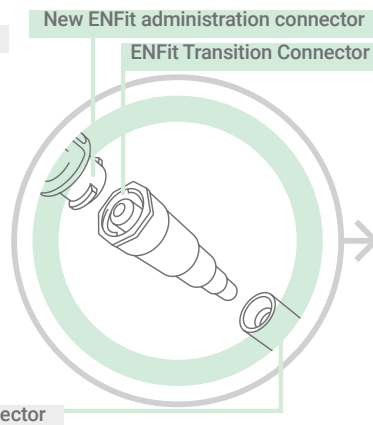
Syringes to administer medicine, flush, hydrate, or bolus feed through enteral tubes will now require a precise enteral-specific tip.

SYRINGE (Low Dose Tip)

To ensure small volume dosing accuracy, syringe sizes of 5mL or smaller may require an ENFit Low Dose Tip.

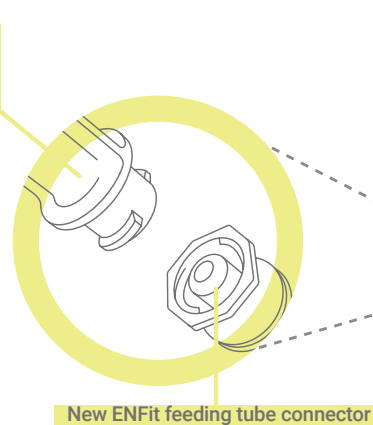


FEEDING TUBE (CURRENT)



TRANSITION SET (TEMPORARY)

Fits current feeding port until new ENFit enteral feeding tubes are available.



FEEDING TUBE (FINAL)

Changing from the stepped or Christmas tree connector to the new ENFit connector. The feeding tube port for the administration set will change.

Note: Speak to your supplier representatives for availability, timing and indications for use of ENFit administration sets, syringes and feeding tubes.



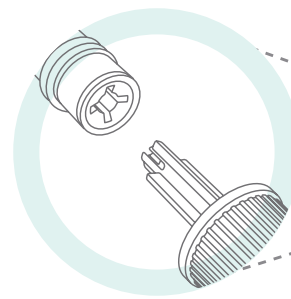
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ENFit Enteral System Connector Changes

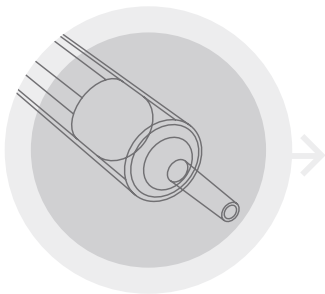
The new design standard impacts the entire enteral feeding system

NUTRITION END

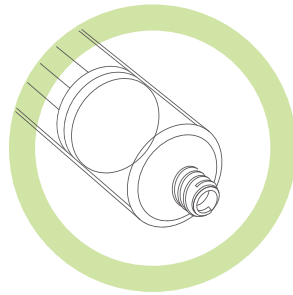


CONNECTOR (FINAL)
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PATIENT-ACCESS END



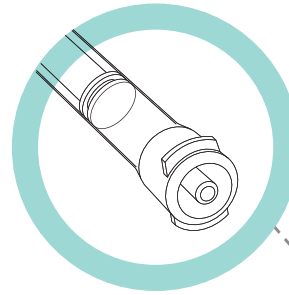
SYRINGE (CURRENT)



SYRINGE (FINAL)

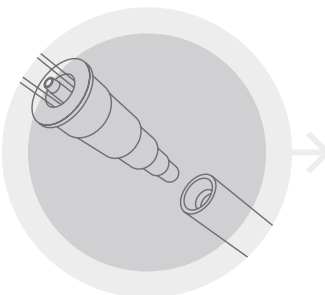
Syringes to administer medicine, flush, hydrate, or bolus feed through enteral tubes will now require a precise enteral-specific fitment.

OR

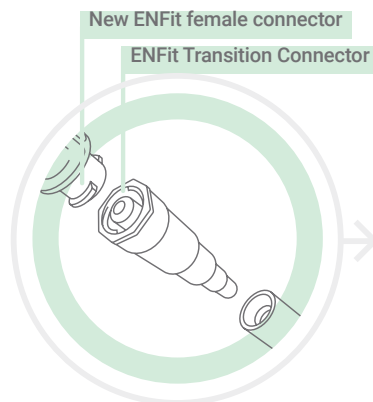


SYRINGE (Low Dose Tip)

To ensure small volume dosing accuracy, syringe sizes of 5mL or smaller may require a ENFit Low Dose Tip.

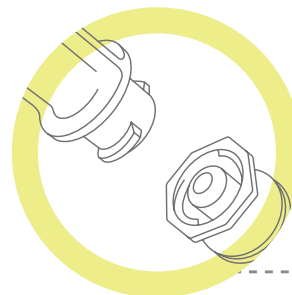


FEEDING TUBE (CURRENT)



TRANSITION SET (TEMPORARY)

Allows fitment to current feeding port until new ENFit enteral feeding tubes are available.



FEEDING TUBE (FINAL)

Changing from male—the stepped or Christmas tree connector—to the new ENFit female connector. The feeding tube port for the administration set will change from female to male.

Note: Speak to your supplier representatives for availability, timing and indications for use of ENFit administration sets, syringes and feeding tubes.

For more information and to sign up for email updates, visit StayConnected.org.

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Transition Checklist for Pharmacies



New design standards for medical device tubing connectors are now in place. Starting with enteral feeding and the new ENFit connector ISO 80369-3, application-specific standards will help ensure that connectors do not fit into ports other than the type for which they are intended, reducing the incidence of misconnections.

Every organization has a different process for implementing change, but all require a well-informed, properly prepared cross functional team. Use the following STEPS as a discussion guide for your transition team.

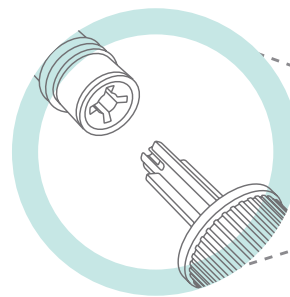
Pharmacies play a crucial role in this transition. You will put the new products into clinicians', patients', and caregivers' hands, so your knowledge and preparedness is key. This is not intended to be a complete list, but use the STEPS below to get started:

| | | |
|---|-------------------------------|--|
| S | Supplier communication | <ul style="list-style-type: none"> <input type="checkbox"/> Familiarize yourself with all the product-specific changes <input type="checkbox"/> Practice new connections with all products including feeding sets, enteral-specific syringes, feeding tubes <input type="checkbox"/> Understand anticipated timing of the transition |
| T | Training | <ul style="list-style-type: none"> <input type="checkbox"/> Train all pharmacy staff on new processes <input type="checkbox"/> Communicate importance of connector changes to enhance patient safety <input type="checkbox"/> Explain and demonstrate how new feeding sets will change <input type="checkbox"/> Identify a super user for filling prescriptions for medications to be given via feeding tube on each shift and seek hands-on training opportunities |
| E | Education | <ul style="list-style-type: none"> <input type="checkbox"/> Direct product-specific questions to the manufacturer/supplier <input type="checkbox"/> Direct procedural questions to a multidisciplinary transition team |
| P | Process | <ul style="list-style-type: none"> <input type="checkbox"/> Assemble a multidisciplinary transition team to review procedures and protocols to include new ENFit connectors <input type="checkbox"/> Assess and update medication preparation and delivery protocols and processes to incorporate new enteral syringes <input type="checkbox"/> Develop communication mechanisms between prescribers, nursing and pharmacy to identify patients who need medications through a feeding tube <input type="checkbox"/> Inform prescribers and nursing staff that medication orders must specify route—enteral (tube) or oral (mouth), and not say “PO” for both. Until ENFit connectors are fully transitioned, the order must also indicate which connection the patient is using |
| S | Supply management | <ul style="list-style-type: none"> <input type="checkbox"/> Assess storage space and work flow for enteral-specific syringe line <input type="checkbox"/> Determine need for both oral/catheter tip and enteral-tip syringes, which may be adequate for most oral use, except neonatal or some pediatric use <input type="checkbox"/> Reduce excess inventory levels of oral/catheter tip syringes <input type="checkbox"/> Determine supply levels and sizes of syringes with new ENFit connector and order once available <input type="checkbox"/> Delineate between oral/catheter tip and enteral-tip syringes in storage to help ensure proper deployment and use |

Enteral System Connector Changes

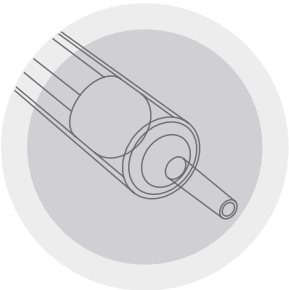
The new design standard impacts the entire enteral feeding system

NUTRITION END

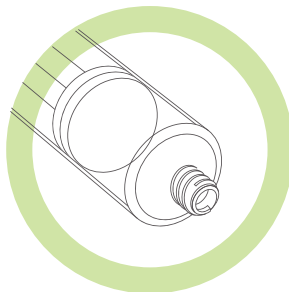


CONNECTOR (FINAL)
[In place since 2012]

PATIENT-ACCESS END



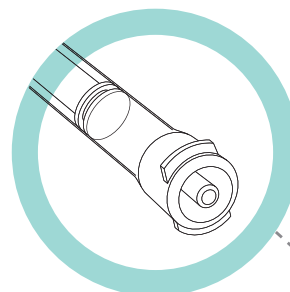
SYRINGE (CURRENT)



SYRINGE (Standard Tip)

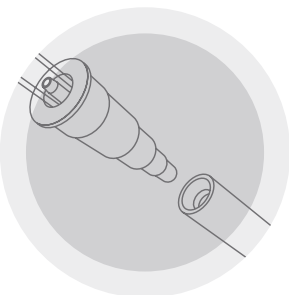
Syringes to administer medicine, flush, hydrate, or bolus feed through enteral tubes will now require a precise enteral-specific fitment.

OR

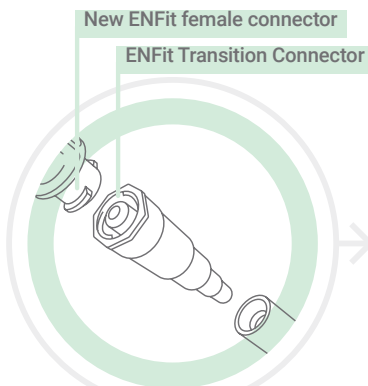


SYRINGE (Low Dose Tip)

To ensure small volume dosing accuracy, syringe sizes of 5mL or smaller may require an ENFit Low Dose Tip.

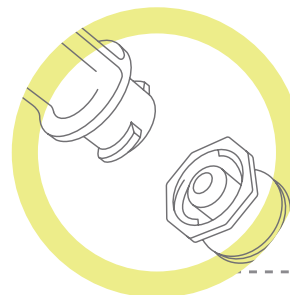


FEEDING TUBE (CURRENT)



TRANSITION SET (TEMPORARY)

Allows fitment to current feeding port until new ENFit enteral feeding tubes are available.



FEEDING TUBE (FINAL)

Changing from male—the stepped or Christmas tree connector—to the new ENFit female connector. The feeding tube port for the administration set will change from female to male.

Note: Speak to your supplier representatives for availability, timing and indications for use of ENFit administration sets, syringes and feeding tubes.



For more information and to sign up for email updates, visit StayConnected.org.

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